

# Training Requirements

**Instructions:**

Staff is required to have all of their training up-to-date. Some training must be renewed on a regular basis; for these trainings, we need the expiration dates. Other trainings are needed to be taken only one time; for these trainings, we need the training date. Training expiration dates should be valid through the last day of camp.

A. The following training must be completed by all counselors:

Training:	Expiration Date	Training Date
Professional Boundaries (one time only)		_____
Verbal De-Escalation (annual)	_____	
Handle with Care (annual)	_____	
CPR/AED/First Aid (every two years)	_____	
Medication Administration (YCS version) (annual)	_____	
Fire Extinguisher (every two years)	_____	
Physical Order (Supervisors only & one time only)		_____
Primary Restraints Techniques – Supine (annual)	_____	
Person Centered Approach (every 2 years)	_____	
Customer Service (every 2 years)	_____	

All of the above training is offered through the YCS Training Department, except Medication Administration (YCS version). Medication Administration Training should be completed at a residential site.

B. The following training must be completed by all counselors:

Training:	Expiration Date
Heat related illnesses (annual)	_____
EPI pen (annual)	_____
Infectious Diseases/Blood Borne Pathogens (annual)	_____

If staff is unable to complete these trainings, the camp nurse will also provide these trainings on the first night of camp.

C. The following training must be completed by all counselors who work with individuals with Developmental Disabilities:

Training:	Expiration Date	Training Date
Danielle’s Law (annual)	_____	
Life Threatening Emergencies (CDS-one time only)		_____
Preventing Abuse and Neglect (CDS-one time only)		_____
Medication Administration (CDS DD version) (one time only)		_____
Overview of Positive Behavioral Supports& ABA(one time only)		_____
Shifting Expectations (CDS-one time only)		_____