

PLACEMENT DISRUPTIONS

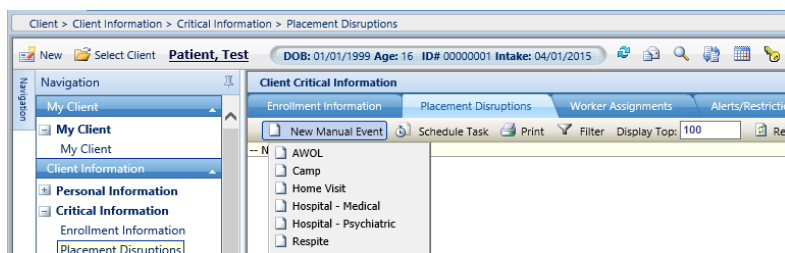
These are used when a residential client **WILL NOT** be present in the residence overnight.

Why selecting a placement disruption is important:

- Placement Disruptions indicate why the client is not in the residence
- Selecting placement disruption stops the system from submitting a bill for services

How to enter a placement disruption:

1. Navigate to **Client>Client Information>Critical Information>Placement Disruptions.**
2. In the content pane, click New Event, and then select the relevant Placement Disruption from the list.



3. Complete the required fields in bold text. These will vary depending on the Placement Disruption you selected.
4. Click Save.

WHEN THE CLIENT RETURNS TO THE RESIDENCE, YOU MUST ENTER AN END DATE FOR THE PLACEMENT DISRUPTION.

1. Navigate to **Client>Client Information>Critical Information>Placement Disruptions.**
2. Select the Placement Disruption Event you had created.
3. Enter an End-date and time.
4. Click Save.